



Staff/Visitor in and out Register

Crèche

Play Service

Date: ____ / ____ / ____

	First Name	Surname	Time in	Reason for visit	Company	Time out
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						

	First Name	Surname	Time in	Reason for visit	Company	Time out
9.						
10.						
11.						
12.						
13.						
14.						
15.						
16.						
17.						
18.						
19.						
20.						

Whilst every effort has been made to ensure the accuracy of the information provided, The Childcare Development Officer cannot accept responsibility or liability for any errors, which may have occurred. This has been created as a **Sample only**. Providers must write their own specific to their setting.