



Contact Sheet

Crèche Provision

Play Service

Dear Provider

Childcare Development Officer (New Provision)

I am the childcare development officer for new provision and I support and advise prospective childcare providers from initial interest through to Ofsted registration. This includes:

- Full day care groups
- Crèche facilities
- Children's centre's
- Breakfast clubs
- After school clubs
- Holiday provision

In February 2009 my role was extended to include on-going support for crèche facilities. As your crèche facility is funded via the Vulnerable Children Funding stream to support ESOL and parenting courses, I will be providing support to you through visits to your crèche, phone calls and email, please feel free to contact me at any time.

There is a sheet attached which I would like you to fill in and send back to me so that I can contact you in the near future to arrange a visit.

If you would like any further information please contact me

Kind regards

T. Cherry

Tracy Cherry
Childcare Development Officer
Centre for Early Years Childcare & Play
25a Laurel Gardens
Hanwell
Ealing
W7 3JG
Tel: 020 8825 9750
Email: tcherry@ealing.gov.uk

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Name of crèche provider: _____

Address of crèche: _____

Contact number: _____

Name of crèche leader: _____

Contact number: _____

Name of course: _____

Course dates:

From _____ **To** _____

Please return this form to:

Tracy Cherry
Childcare Development Officer
Centre for Early Years Childcare & Play
25a Laurel Gardens
Hanwell
London Borough of Ealing W7 3JG
Tel: 020 8825 9750
Email: tcherry@ealing.gov.uk